



## Al Noor Volunteer Interaction Programme Frequently Asked Questions

Thank you for your interest to volunteer at Al Noor Centre. In order for you to start and understand the importance as a volunteer, the below frequently asked question will give you a better understanding about volunteering at the Centre.

### 1. Can I volunteer?

*Anyone who brings positive energy and spirit, a legal resident of the UAE and at least 16 yrs of age can volunteer!*

### 2. How do I register as a volunteer?

*You can call the reception at 04-3404844 or email [jlaura@alnoorpsneeds.ae](mailto:jlaura@alnoorpsneeds.ae) to get more information on how to proceed.*

### 3. Do I need to attend an orientation?

*Yes, orientation is mandatory for direct child interaction, scheduled every other Monday of the month at 10:30am. Please refer to Form 01 for the orientation dates.*

### 4. What will the orientation be?

*It will be a short video presentation and a quick tour around the Centre for 1.5 hours.*

### 5. Are there any documents required as a volunteer?

*Kindly gather the following documents once you have decided to start volunteering to be emailed along with the VIP Registration Form 02:*

1. Passport Copy
2. Visa Page Copy
3. No Objection Certificate from sponsor

### 6. How can I start volunteering?

- *Once you have finished orientation and forwarded the duly filled VIP Registration 02, along with the documents mentioned above.*

**7. What are the timings for volunteering?**

*For classroom child interaction, you can volunteer between 8-1pm.*

*For Fundraising, from 9am to 1pm, and 2-4pm*

*For weekend activities and other events, please notify FR Dept. through an email [fundraising@alnoorsneeds.ae](mailto:fundraising@alnoorsneeds.ae)*

**8. How will I know where I will be volunteering?**

*Let us have your preference in advance (provided in VIP Registration 02). We will do our best to accommodate it. Kindly note depending on the requirement of the units, we might not be able to place you at your preferred unit for volunteering.*

**9. What should I wear to volunteer?**

*Casual and comfortable clothes. Dangling jewelry have to be at a minimum as it can attract attention to the students.*

**10. Where do I report once I arrive at Al Noor?**

*When you volunteer, kindly report at the reception each day. Receptionist will also issue you your ID when you start. This should be worn at all times.*

**11. Where do I put my personal belongings while I am volunteering?**

*You can take them with you to the class. All personal belongings will be your responsibility.*

**12. Are meals provided if I am volunteering all day?**

*No, however we have our branded retails outlet with a coffee shop open from 8am-2pm and 3pm-6pm where you can buy coffee and cookies, and a tuck shop open from 10-10:30am, where eatables can be bought.*

**13. Does Al Noor provide transport to volunteers?**

*On Sunday and Thursday, transport is provided to volunteers from Bur Dubai and Karama. Morning pick-up timing is 9:00am and drop off timing is 11:30 am. Please coordinate with Reception for more details.*

**14. In case of Crisis Management, what should the volunteer do?**

*Please refer to the Evacuation Plan placed around the Centre. Kindly follow the class teacher's instructions during evacuation.*

**15. Will certificates be given to those who volunteered? (Do you reward or recognize your volunteers in any way?)**

*Yes. Certificates will be provided at the end of the volunteering period. However, you should be able to complete 10 volunteering hours minimum in order for us to issue the certificate. We also have a Year End Volunteer Party that takes place in June.*

Kindly fill the orientation form and forward to [jlaura@alnoorsneeds.ae](mailto:jlaura@alnoorsneeds.ae) if you would like to attend the orientation.

**Thank you and we all look forward to seeing you!😊**